

16 OCT 1974

Executive Registry  
74-6653

MEMORANDUM FOR: Director of Central Intelligence  
THROUGH : Deputy Director for Administration  
FROM : Director of Personnel  
SUBJECT : Honor and Merit Awards

1. Action Requested: That you approve a specific honor and merit awards program for employees in the Intelligence Community who are performing duties related to the national intelligence effort.

2. Basic Data or Background: At present, only Agency employees and other persons officially affiliated with the Agency are eligible to participate in our Honor and Merit Awards Program. We have, however, interpreted this in the past as providing sufficient latitude to allow non-Agency individuals to receive Agency awards, such as Dr. Louis Tordella, former Deputy Director, National Security Agency; Directors of NSA; Mr. Andrew Ruddock, former Director, Bureau of Retirement, Insurance and Occupational Health; and others, including non-Federal employees.

3. Staff Position: It appears appropriate at this time to develop a suitable means whereby individuals in the Intelligence Community who have made truly meaningful contributions to the national effort can receive recognition. We do not believe, however, that the current Agency Honor and Merit Awards Program should be expanded to accommodate this requirement. To do so could well require a restructuring of our existing program. In addition, we believe that contributions to CIA should be recognized by CIA awards and contributions to the national intelligence effort by non-Agency employees should be recognized by a different award. It is therefore our opinion that a new medal and a new certificate should be developed for this specific purpose with eligibility standards sufficiently stringent to assure such awards retain a meaningful value. In addition, we specifically suggest that recommendations

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be referred first to the Intelligence Community Staff for comment and then to the Honor and Merit Awards Board for review and recommendation to the Director. As a part of this processing we will ensure recommendations are reviewed by the Office of Security and Cover and Commercial Staff.

4. Recommendation: That you authorize our pursuing the development of a new awards program for non-Agency employees in the Intelligence Community who would be eligible.

[Redacted]  
F. W. M. Jamney  
Director of Personnel

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APPROVED: \_\_\_\_\_

\_\_\_\_\_ Date

DISAPPROVED: \_\_\_\_\_

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